



Office of the President

FSM Personnel Office

P.O. Box PS-35
Palikir, Pohnpei FM 96941

Ph: (691) 320-2618/2642 Fax: (691) 320-8836

EMPLOYMENT OPPORTUNITY

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill position of **Technical Coordinator** in the Department of Education, FSM National Government, Palikir, Pohnpei FM 96941.

The Position: Prepare annual work plan in cooperation with the project institutions, the technical committee, and relevant SDOE units for review and endorsement by State Project Director before it is submitted to the National Project Manager and National Project Director prior to PSC review and approval; Coordinate and facilitate the works of the project institutions, the technical committee, and relevant DOE units to ensure free flow of information and sharing of progress of project activities and experiences; Monitor and assess the progress of technical works under each project output against the targets of the annual work plan on a monthly basis and identify issues that need to be addressed including recommendations to resolve the issues for consideration by the Project Manager and State Project Director; Act as a focal point for international consultant in order to coordinate and facilitate their activities with the project institute; Collect data information and statistics on project institutions; Lead the Technical Committee and the project staff at the project institutions, relevant SDOE units, with the support of international consultant; To conduct a mid-term review (summative evaluation) of the project and prepare a mid-term report and Project Completion Report for submission to ADB at mid-term and at the end of the project; Perform any other related functions, duties, and tasks as may be assigned or requested by the Secretary of Education, National Project Director, Teacher Development Policy Specialist cum Project management Specialist and State Project Directors.

The Incumbent: Graduation from an accredited college with a bachelor degree in Education or relevant field or related field plus eight (8) years of working experience in education and education technical coordination amongst education service providers.

Benefits: A salary with \$24,000.00 per annum depending upon the qualification of the applicant. Housing, travel and relocation will be provided if applicable.

To Apply: Send application/resume by mail, or e-mail to the following addresses:

Office of Personnel

P.O. Box PS 35

Palikir, Pohnpei FM 96941

E-mail: Dwight.edwards@gov.fm

Department of Education

P.O. Box PS-87

Palikir, Pohnpei FM 96941

E-mail: halbertmarlynn@gmail.com

The Office of Personnel will be accepting application/resume from 11/05/18 until filled.

THE FSM EQUAL OPPORTUNITY EMPLOYER