

EA NO: **FSM-075-18**
OPENING DATE: **10/22/18**
CLOSING DATE: **11/22/18**

EXAMINATION ANNOUNCEMENT



Department of Finance & Administration
Division of Personnel Administration
F.S.M. National Government

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Deputy Assistant Secretary for Response & Recovery
PL-38/1
\$627.06 + \$40.00 (\$667.06 B/W)

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Department of Environment, Climate Change & Emergency Management (DECCEM)
FSM National Government
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATION ONLY):

Initialized and coordinate the activities of National and State response & recovery program matters; work with the National, State and Local communities coordinators to develop a unified and accessible communication strategy; participate in damage and impact assessments with other response & recovery partners; organize response & recovery-planning processes to fully engage stakeholders and identify response & recovery objectives, priorities, resources, capabilities, and response & recovery capacity; ensure inclusiveness of the state and community in the response & recovery process through media and public relations efforts; incorporate critical mitigation, resilience, sustainability and accessibility building measures into the response & recovery plans and efforts; lead the development of an actionable and feasible response & recovery plan based on available funding and capacity; collaborate with state government representative to identify external financial support for response & recovery, and resolve potential duplication of assistance; work closely with the response & recovery leadership at all levels to ensure a well-coordinated, timely, and well-executed response & recovery; develop and implement response & recovery progress measures and communicate adjustments and improvements to applicable stakeholders and authorities; prepare quarterly progress and expenditure reports; performs other duties as assigned.

Page two

QUALIFICATION REQUIREMENTS:

Graduation from an accredited college or university with a Bachelor Degree in Public Administration or related field plus four (4) years of work experience in hazard mitigation and preparedness program.