



Office of the President

## FSM Personnel Office

P.O. Box PS-35  
Palikir, Pohnpei FM 96941

Ph: (691) 320-2618/2642 Fax: (691) 320-8836

### EMPLOYMENT OPPORTUNITY

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill one position of **Woleai Community Coordinator** for the adaption fund in the Department of Environment, Climate Change and Emergency Management (DECEM), position will be on **Woleai Island**.

**The Position:** Coordinates the execution of the adaption fund project activities and services on with island municipal council; report and coordinates **Woleai Island** stakeholders to attend meetings, workshops and consultations at State and National level; lead and coordinate **Woleai Island** stakeholders to attend meetings, workshops and consultations at State and National Level; liaise with all stakeholders in **Woleai Island** about the project support the implementation of the communication and visibility plan in Island; lead the administration and logistical preparations in **Woleai** working in close collaboration with Yap-OFO and PMU; performs other duties assigned.

**Incumbent:** Graduation from a two years college with a degree in Business Administration of related field plus one (1) year of work experience in financial and administration roles or community development and project coordination roles.

**Benefits:** The annual salary \$8,000.00 per annum depending upon the qualification of the applicant.

**To apply:** Send resume or application by mail or e-mail to the following addresses:

Personnel Office  
P.O. Box PS-35  
Palikir, Pohnpei FM 96941  
Phone: (691) 320-2618/2642  
Email: [dwight.edwards@gov.fm](mailto:dwight.edwards@gov.fm)

DECEM  
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Phone: (691) 320-8815  
E-mail: [Richard.moufa@gov.fm](mailto:Richard.moufa@gov.fm)

The Office of Personnel will be accepting applications/resumes from **November 05, 2018** to **November 20, 2018**.