



Office of the President

FSM Personnel Office

P.O. Box PS-35
Palikir, Pohnpei FM 96941

Ph: (691) 320-2618/2642 Fax: (691) 320-8836

EMPLOYMENT OPPORTUNITY

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill position of Project Manager in the Department of Climate Change of Emergency Management, FSM National Government

The position: Responsible for the overall management and implementation of the project; responsible to the NDA for fulfilling the monitoring and evaluation of activities under the project; liaise with SPREP as the RIE for the project through the SREP Climate Change Adaptation Advisor, Finance Advisor and Procurement Officer and regards to management of the project, implementation of activities, disbursement of funds and procurement of goods and services required for the project; liaise with all relevant Government departments at national and state levels as well as municipalities and communities as well as NGOs, private sector and development partners to share information of activities, disbursement of funds and procurement of goods and services required for the project; provide oversight to the project activities of each component, taking responsibility for the overall progress and use of resources and initiating remedial actions where necessary; facilitate and finalize the review of all reports, policies, strategies, plans, specifications and terms of reference for all activities of the project; develop the required tender/bidding documents for the consultancies, works and goods for all activities of the project; prepare and maintain quarterly financial and progress reports, annual progress and audited financial reports as well as the final project and audited financial reports; ensure all project documents and files are kept and maintained for project audit and reviews; and performs other duties as assigned.

Qualifications: A Bachelors degree in project management or finance, business administration or related field plus seven (7) years of experience in project management and coordination.

Benefits: Salary of \$30,000.00 per annum. Housing, travel and relocation will be provided if applicable.

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To apply: Submit resume or application by mail, fax or e-mail to this address:

Personnel Office

P.O. Box PS 35

Palikir, Pohnpei FM 96941

Phone (691) 320-2618

Dept. of Environment, Climate Change of

Emergency Management

P.O. Box 69

Palikir, Pohnpei FM 96941

Phone (691) 320-8815

Closing Date: The Department of Environment, Climate Change and Emergency Management will be accepting application/resume from 1/31/18 until the position is filled.

THE FSM IS AN EQUAL OPPORTUNITY EMPLOYER