



Office of the President

FSM Personnel Office

P.O. Box PS-35
Palikir, Pohnpei FM 96941

Ph: (691) 320-2618/2642 Fax: (691) 320-8836

EMPLOYMENT OPPORTUNITY

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill position of Immunization Program Health Educator at the Department of Health & Social Affairs, FSM National Government, Palikir, Pohnpei FM 96941.

The Position: Responsible for the organization and coordination of immunization related activities on school health, adolescents and adults pandemic flu vaccines activities at national, state and community levels; assist provide training on immunization and vaccines preventable diseases; assist in updating and maintaining registries at the FSM National Health Office; assist to provide technical assistance to the FSM States on family and community base education programs; assists on vaccines inventory, ordering and distribution to the FSM States; assist provide awareness and education to the general public on vaccines and immunization; assists prepare and organize program activities as the national and states levels; assist prepare grants and annual reports to US Federal Programs and other international Agencies that provide funding for Immunization programs; and performs other duties as assigned.

Incumbent: Possession of Bachelor's degree, preferably in an area related to health services for Business Administration or Public Administration plus four (4) years of experience in health service at least one (1) year of which involved program development. The incumbent must possess knowledge in grant writing. Must be computer literate, knowledge in computer and computer programs and software.

Benefits: A salary range will be between \$18,000.00 per annum or maybe higher depending upon qualification. Housing, travel and relocation will be provided if applicable.

To Apply: Send resume or application by mail to the following addresses:

Personnel Office
P.O. Box PS 35
FSM National Government
Palikir, Pohnpei FM 96941

Department of Health & Social Affairs
P.O. Box PS 70
FSM National Government
Palikir, Pohnpei FM 9691

The Personnel Office will be accepting resume/application from December 11, 2017 until the position is filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER