

FA NO: **FSM-061-16**  
OPENING DATE: **12/29/16**  
CLOSING DATE: **1/29/17**

# EXAMINATION ANNOUNCEMENT



Department of Finance & Administration  
Division of Personnel Administration  
F.S.M. National Government

It is the policy of the FSM Government that qualified FSM citizens be given first priority for employment consideration; with other Micronesians and U.S. citizens in positions for which no qualified FSM citizens are available.

## POSITION AND SALARY:

Immigration & Labor Officer IV  
PL-34/1  
\$511.86 + \$40.00 Cola (\$551.86 B/W)

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to fill positions where it is appropriate to the qualifications of the appointee.

## LOCATION:

Department of Justice  
Division of Immigration  
FSM National Government  
Palikir, Pohnpei FM 96941

## DUTIES: (ILLUSTRATIVE ONLY)

Assist the Chief of Immigration & Labor in planning, organizing, developing, collecting and compilation of data in the states; direct the overall operation of a branch office and exercise all responsibilities on behalf of the Chief; Supervises all Immigration & Labor Officers of a branch office in executing all responsibilities of the Immigration & Labor Division; screens passport applications and recommends appropriate actions; initiates requests for staff development programs and proper utilization of manpower resources; serve on behalf of the Chief as and adviser to the State Governor on Immigration & Labor matters; assist the Chief in the review of all applications for FSM Naturalization, including the investigation of individuals background and recommends approval or disapproval to the Chief; responsible for implementing Immigration & Labor programs of a state as may be assigned by the Chief; act as court witness in deportation in a state; conduct investigations in a state on Immigration & labor violations; enforce the provisions of the FSM Immigration & Labor laws (50 & 51 FSM Code) and any such other agreements this office enters into relative to the employment of noncitizens workers; performs special assignments at the requests of the Chief which may include the conduct of special duties on specific labor problems; appear as a witness in court for violations of terms and conditions of an employment agreement; and performs other duties as assigned from time to time.

**QUALIFICATION REQUIREMENTS:**

Graduation from an accredited college or university with a degree in law enforcement, industrial relation public administration, business or related field plus 3-6 years of progressive work experience in Immigration and Labor.