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# Department of Health and Social Affairs FSM National Government Capital Street, P.O. Box PS 70 Palikir, Pohnpei 96941

Federated States of Micronesia

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Office of the Secretary

Public Notice Request for Proposal

Opening Date: October 01, 2018
Closing Date: October 26, 2018

The FSM Department of Health and Social Affairs seeks the services of a licensed trainer or organization to perform/deliver any training project indicated below. Proposal should include all aspects of training and outcome and must be complete no later than December 31, 2018.

#### Work to be performed:

1. Conduct PALS training in all FSM Hospitals for pediatric emergency personnel

#### General Requirement and procedures:

Any licensed individual, business or organization may submit a proposal to the Department of Health and Social Affairs for the task listed above detailing the services, timeline, and the cost of such provision.

The Department of Heath and Social Affairs reserves the right to reject any and all proposals due to costs and appropriateness of services being proposed by any bidder.

### **Proposal Content:**

The proposal shall include all of the following:

- Name, Address and Contact Information of Individual, Business, and Company or Organization
- 2. Business Licenses or Professional Credentials and Certificate of past performance
- Services that will be provided
- 4. Timeline of services to be provided
- 5. Cost of Services and Schedule of payment, training, shipping and warranty

## **Proposal Submission:**

The proposal can be sent via sealed envelope or via e-mail to Secretary Magdalena A. Walter at <a href="health@fsmhealth.fm">health@fsmhealth.fm</a> with a copy to the FSM Public Health and Hospital Emergency Preparedness Program Director, Arthy Nena, at <a href="mailto:anena@fsmhealth.fm">anena@fsmhealth.fm</a>. The proposals sent via e-mail will not be opened until the Review Committee meeting review date. Proposals that will be sent after the deadline(October 26, 2018 @ 5:00 pm) will not be accepted. Proposals that will be received via postal mail will have the post date of the deadline with no later than 5:00 pm (Pohnpei Time)

Magdalena A. Walter

Secretary of Health and Social Affairs