

## **BID ANNOUNCEMENT**

The Department of Health and Social Affairs is currently accepting bids from an individual or organization to provide Independent Peer Review as Required by U.S. Public Law 102-321 45 CFR96.136. The expected duration of this Project is two months.

### **Scope of Work**

The Consultant is expected to spend one week in Chuuk and one week in Yap and submit the compiled report in a week after doing work in the two States.

### **Facilities and Programs to be reviewed:**

1. Substance Abuse Program in Chuuk
2. Community Mental Health Services in Chuuk
3. Substance Abuse Program in Yap
4. Community Mental Health Service in Yap

### **Document Review**

1. U.S. Public Law 102-321 and 45CFR 96.136
2. Independent Peer Review Procedure if Developed by FSM
3. Previous Independent Peer Reviews Conducted
4. SAPT block grant application FY2016
5. CMHS Block grant application FY2016
6. Organizational flow chart
7. Statistics and data gathered on clients
8. Demographic information on FSM
9. Community Needs Assessment data
10. Current census data
11. Pertinent policy and procedure manuals of the various programs
12. Agency or program brochures and forms
13. Schedule of program activities
14. Mission statements of Program involved

### **Client/Patient Chart Reviews:**

Review a representative sample of patient/clients records to determine quality and appropriateness of treatment services, while adhering to all Federal and State confidentiality requirements, including 42 CFR PART 2. This reviewer shall examine:

- Admission criteria for clients
- Intake process
- Assessments
- Treatment planning including appropriate referral e.g. prenatal care, tuberculosis and HIV services, Psycho Therapy Treatment Plan.
- Documentation of implementation of treatment services
- Discharge and continuing care plan

- Indication of treatment outcomes
- Medication Services

Any interested individual or institution must submit a proposal, with detail budget and justification, and CV or any document supporting their qualification and expertise. Detail information regarding this announcement can be obtained from the Mental Health and Substance Abuse Program at the FSM Department of Health and Social Affairs. Completed proposal must be submitted to:

Mrs. Magdalena A. Walter  
Secretary, Department of Health & Social Affairs  
P.O. Box PS-70  
Palikir, Pohnpei FM 96941

Telephone#           (691) 320-2619/2643  
Fax #                 (691) 320-5524  
Email #               [mwalter@fsmhealth.fm](mailto:mwalter@fsmhealth.fm)

**Open Date of Announcement**

November 21, 2017

**Closing Date of Announcement**

December 21, 2017